

## HERDC Research Status Determination on Learning & Teaching projects

The Monash University process for determining whether or not a successful Learning & Teaching grant application is eligible to be counted as research is as follows:

1. During grant proposal stage, Learning & Teaching Project Leaders are asked to respond to the following [HERDC Research Specifications](#)
2. Confirm that the Learning & Teaching project is research by checking as many of the Definition of Research Criteria that apply.
3. Confirm the grant proposal page number(s) where the research methodology can be evidenced.

2. Tick here	1. HERDC Definition of Research Criteria (must tick one)	3. Page number
	The creation of new knowledge	
	The use of existing knowledge in a new and creative way so as to generate new concepts, methodologies and understandings	
	The synthesis and analysis of previous research to the extent that it leads to new and creative outcomes	

Activities to Support Research (tick all that apply)		
	R&D comprising of creative work undertaken on a systematic basis in order to increase the stock of knowledge, including knowledge of humanity, culture and society, and the use of this stock of knowledge to devise new applications	
	Pure and strategic basic research, applied research* and experimental development  *Applied research is original investigation undertaken to acquire new knowledge but directed towards a specific, practical aim or objective (including a client-driven purpose)	
	Professional, technical, administrative or clerical support staff directly engaged in activities essential to the conduct of research	
	The management of staff who are either directly engaged in the conduct of research or are providing professional, technical, administrative or clerical support or assistance to those staff	
	The activities and training of HDR students enrolled at the HEP	
	The development of HDR training and courses	
	The supervision of students enrolled at the HEP and undertaking HDR training and courses	
	Research and experimental development into applications software, new programming languages and new operating systems (such R&D would normally meet the definition of research)	

On submission of your grant please forward this checklist along with your project proposal, cover sheet and institutional endorsement Letter to the Monash Research Office.